

# TENANCY APPLICATION FORM

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## PROPERTY DETAILS – Property you would like to rent

Proposed Property (1): \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Rent Per Week: \$ \_\_\_\_\_ Bond Amount: \$ \_\_\_\_\_  
 Proposed Lease Term: \_\_\_\_\_ Years \_\_\_\_\_ Months Proposed Commence Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 How many tenants will occupy the property? Adults \_\_\_\_\_ Children \_\_\_\_\_ Ages \_\_\_\_\_  
 Pets: Yes / No (circle) Types: \_\_\_\_\_ Reg? Y/N Breed/\_\_\_\_\_ Ages: \_\_\_\_\_

FIRST APPLICANT	SECOND APPLICANT
Salutation (Mr, Mrs, MS) First Name:	Salutation (Mr, Mrs, MS) First Name:
Family/Last Name:	Family/Last Name:
Date of Birth: Drivers Lic No:	Date of Birth: Drivers Lic No:
Expiry Date: Licence State:	Expiry Date: Licence State:
Vehicle Registration State:	Vehicle Registration State:
Passport No: Passport Country:	Passport No: Passport Country:
Pension No: (if applicable) Type:	Pension No: (if applicable) Type:
Current Address:	Current Address:
Post Code:	Post Code:
Phone: Mobile:	Phone: Mobile:
E-mail:	E-mail:
YOUR RENTAL HISTORY – CURRENT LANDLORD/AGENT DETAILS	YOUR RENTAL HISTORY – CURRENT LANDLORD/AGENT DETAILS
How long at Current Address? Years Months	How long at Current Address? Years Months
Reason for Leaving:	Reason for Leaving:
Landlord/Agent? Ph:	Landlord/Agent? Ph:
Rent per Week \$	Rent per Week \$
Bond Refunded: Y/N if not why?	Bond Refunded: Y/N if not why?
Previous Address:	Previous Address:
PREVIOUS LANDLORD/AGENT DETAILS	PREVIOUS LANDLORD/AGENT DETAILS
How long at Previous Address? Years Months	How long at Previous Address? Years Months
Reason for Leaving:	Reason for Leaving:
Landlord/Agent? Ph:	Landlord/Agent? Ph:
Rent per Week \$	Rent per Week \$
Bond Refunded: Y/N if not why?	Bond Refunded: Y/N if not why?

Our complementary partner On The Move can connect your utilities;

- It's a free and simple service
- Your connection is guaranteed by the On The Move promise
- There is no obligation to proceed with connections

Terms & Conditions: **Unless you advise us otherwise, by signing this application you are consenting to On The Move contacting you to arrange the connection of your utility services.** On The Move may need to disclose personal information to utility companies to arrange your services. On the Move and Town & Country Real Estate may receive a benefit for arranging your services. Please see On The Move's Privacy Policy at: [www.onthemove.com.au/legal-and-privacy](http://www.onthemove.com.au/legal-and-privacy). Standard connection fees may apply.



We guarantee that your electricity and gas will be connected on your agreed move-in date\*.

\*Terms and conditions apply.  
Full details at [onthemove.com.au/on-the-move-promise-terms-and-conditions](http://onthemove.com.au/on-the-move-promise-terms-and-conditions)

Unless I have otherwise indicated, I consent to the disclosure of this application form to **On The Move** ABN 84 101 648 257 for the purpose of enabling **On The Move** to offer the connection and disconnection of my utility services.

I am aware that if I do not consent to the disclosure of my personal information for the purposes set out above, I may not be eligible to lease this premises. Where **On The Move** is requested to arrange for the provision of services, I consent to **On The Move** disclosing personal information it has collected about me to the applicable utility service provider for that purpose and to obtain confirmation of the connection or disconnection.

I acknowledge that Town & Country Real Estate does not accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that Town & Country Real Estate, its employees and **On The Move** may receive a benefit in relation to the connection of a utility service.

No, I will connect the required utilities of my own accord.

Signature: \_\_\_\_\_

EMPLOYMENT HISTORY – APPLICANT 1	EMPLOYMENT HISTORY – APPLICANT 2
Current Occupation:	Current Occupation:
Nature of your Employment: Full Time /Part Time / Casual (circle)	Nature of your Employment: Full Time /Part Time / Casual (circle)
Current Employer's Name:	Current Employer's Name:
Employer's Address:	Employer's Address:
Contact Name: Phone:	Contact Name: Phone:

PREVIOUS EMPLOYMENT HISTORY – APPLICANT 1	PREVIOUS EMPLOYMENT HISTORY – APPLICANT 2
Previous Employer:	Previous Employer:
Occupation:	Occupation:
Address:	Address:
Previous Employer's Ph: Time Employed:	Previous Employer's Ph: Time Employed:

EMERGENCY CONTACT – APPLICANT 1	EMERGENCY CONTACT – APPLICANT 2
Name:	Name:
Address:	Address:
Phone: Relationship:	Phone: Relationship:

REFERENCES – APPLICANT 1	REFERENCES – APPLICANT 2
1) Name:	1) Name:
Address:	Address:
Home Phone: Mobile Phone:	Home Phone: Mobile Phone:
2) Name:	2) Name:
Address:	Address:
Home Phone: Mobile Phone:	Home Phone: Mobile Phone:

DECLARATION & AUTHORITY	
<p>I hereby offer to rent the property from the owner under lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement.</p> <p>I acknowledge that this application is subject to the approval of the Landlord/Owner. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will.</p> <p>I declare that I have inspected the premises and am not bankrupt.</p> <p>I also authorize the Agent to obtain personal information from:</p> <p>(a) The owner or the Agent of my current or previous residence.  (b) My personal referees and employer/s  (c) Any record listing or database of defaults by tenants.</p>	<p>I am aware that the Agent will use and disclose my personal information in order to:</p> <p>(a) Communicate with the owner and select a tenant.  (b) Prepare lease/Tenancy documents.  (c) Allow tradespeople or equivalent organisations to contact me.  (d) Lodge/claim/transfer to/from a Bond Authority.  (e) Refer to Tribunals/Courts &amp; Statutory Authorities where applicable.  (f) Refer to collection agents/lawyers where applicable.  (g) Complete a credit check with Tenancy Database.  (h) Connect utilities through Moving Madly Utilities.</p>
<p>If I default under a rental agreement, I agree that the Agent may disclose details of any such default to the tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.</p>	

Applicant #1  
Signature:  
Dated:

Applicant #2  
Signature:  
Dated:

**TENANCY TERMS (OFFICE USE ONLY)**

Term of Lease weeks/months, commencing on

Rent Per Week \$

**Tenants Please Note:**

Initial payments must be made in cash or bank cheque:

**4 Weeks in Bond: \$**

**PLEASE PROVIDE 100 POINTS OF IDENTIFICATION**  
The following identification has been photocopied and are attached to this application

- Current drivers License (40)
- Birth Certificate (20)
- Proof of age card (10)
- Passport (40)
- Medicare Card/ Credit card (10)
- Gas, elect or phone account (10)
- Concession/Pension card (10)
- Previous 3 rent receipts (20)
- Pay Slips (min 2) (20)
- Centrelink Payments (20)